

DEPUTY SHERIFF - CORPORAL

GENERAL DEFINITION OF WORK:

FLSA Status: Non-Exempt

Performs intermediate protective service work involving a variety of general or support duty assignments; does related work as required. Much of the work is performed under emergency conditions and involves considerable personal hazard. Work is performed under regular supervision. Limited supervision is exercised over assigned personnel.

ESSENTIAL FUNCTIONS/TYPICAL TASKS:

Enforcing laws; investigating criminal activities; ensuring safety of the public; performing crime prevention tasks; maintaining records and files; preparing reports.

(These are intended only as illustrations of the various types of work performed. The omission of specific duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Leads staff and assists in supervising and directing assigned staff; processes employee concerns/problems; counsels, disciplines and trains assigned personnel.
- Patrols an assigned area of the County; answers complaints and requests for assistance; investigates crimes and disturbances; interviews witnesses; questions suspects; collects, photographs, secures and labels evidence; makes arrests; testifies in court.
- Receives and files reports of crimes; maintains logs and reports of gas mileage, vehicle maintenance and shift activities.
- Enforces motor vehicle and criminal code; enforces and upholds all laws and ordinances as set forth by the Commonwealth of Virginia and the County.
- Serves various types of civil and criminal papers.
- Cooperates with law enforcement personnel or other governmental agencies in making investigations and arrests.
- Transports prisoners, mental patients, and intoxicated persons to institutions for confinement or treatment.
- Provides protective escort; maintains order at public gatherings; directs traffic; escorts funeral processions.
- Maintains, cleans, and stocks law enforcement vehicle.
- Investigates accidents and criminal activity; processes arrested persons; fingerprints and searches arrestees; searches vehicles for evidence and contraband; searches for wanted or missing persons.
- Assists disabled motorists; removes undriveable cars, debris and/or livestock from roadway; investigates suspicious vehicles.
- May be assigned to a variety of collateral duties such as courtroom security, prison transport, D.A.R.E., school resource officer, detention officer, field training officer, instructor, emergency response team, work release, electronic incarceration, etc.
- Performs related tasks as required.

KNOWLEDGE, SKILLS AND ABILITIES:

General knowledge of the rules and regulations of the Sheriff's Department; general knowledge of modern law enforcement methods and procedures; general knowledge of investigative techniques of identification; general knowledge of the geography of the County and the location of important buildings; ability to understand and carry out oral and written instructions; ability to assign, instruct and review the work of subordinates; ability to deal firmly and tactfully with the public; possession of physical agility and endurance; skill in the use of firearms and the operation of a motor vehicle; ability to establish and maintain effective working relationships with associates and the general public.

EDUCATION AND EXPERIENCE:

Any combination of education and experience equivalent to graduation from high school and considerable progressively responsible experience as a Deputy Sheriff, including some experience as a Deputy Sheriff-Master.

PHYSICAL REQUIREMENTS:

This is medium work requiring the exertion of 50 pounds of force occasionally, up to 20 pounds of force frequently, and up to 10 pounds of force constantly to move objects, and some heavy work requiring the exertion of 100 pounds of force occasionally, up to 50 pounds of force frequently, and up to 20 pounds of force constantly to move objects; work requires climbing, balancing, stooping, kneeling, crouching, crawling, reaching, standing, walking, pushing, pulling, lifting, fingering, grasping, and repetitive motions; vocal communication is required for expressing or exchanging ideas by means of the spoken word, and conveying detailed or important instructions to others accurately, loudly, or quickly; hearing is required to perceive information at normal spoken word levels, and to receive detailed information through oral communications and/or to make fine distinctions in sound; visual acuity is required for depth perception, color perception, night vision, peripheral vision, preparing and analyzing written or computer data, use of measuring devices, operation of motor vehicles or equipment, determining the accuracy and thoroughness of work, and observing general surroundings and activities; the worker is subject to inside and outside environmental conditions, extreme cold, extreme heat, noise, hazards, atmospheric conditions, and oils. The worker may be exposed to bloodborne pathogens and may be required to wear specialized personal protective equipment.

SPECIAL REQUIREMENTS:

Possession of an appropriate driver's license valid in the Commonwealth of Virginia. Possession of Basic Law Enforcement Certificate issued by the Commonwealth of Virginia. Possession of or ability to obtain specific certifications depending on departmental assignment. Must meet

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and maintain minimum qualifications for the position established by the department and the Commonwealth of Virginia.

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